

## **BOOKING FORM**

### **CAPTURE SHEFFIELD – WEEKEND PHOTOGRAPHY COURSE**

**SATURDAY 8th AND SUNDAY 9th JUNE 2019, 10.00AM – 4.30PM**

To secure your place on the course please complete this booking form and return to [laura@laurapage.co.uk](mailto:laura@laurapage.co.uk) or to 145 Upper Valley Road, Sheffield, S8 9HD along with the £150 fee which can be transferred to Laura Page, SC: 089103, Account: 10225176. Thank you!

**NB. Places are limited. Exact locations to be confirmed soon. We will walk approx. 3-5 miles per day (slowly and with breaks) on this course so some level of fitness is required.**

<b>Name</b>	
<b>Phone number</b>	
<b>Email address</b>	
<b>Do you have any photography experience? What have you done/learned?</b>	
<b>Do you have your own camera equipment? What do you have?</b>	
<b>Do you need to borrow a camera from us?</b>	
<b>Do you have any special requirements (food, mobility or any other)</b>	
<b>What would you like to gain from doing this course?</b>	
<b>Where did you hear about the course?</b>	

#### **Equipment to bring:**

- **Digital camera**
- **Camera instruction manual**
- **Memory cards**
- **Spare batteries**
- **A drink**
- **Walking shoes**
- **Waterproofs (just in case!)**
- **Pen and paper**

## TERMS AND CONDITIONS:

- 1) Stated prices are per person.
- 2) If for any reason we are unable to run a tour/workshop (prior to departure) we will refund all fees paid (to clients that have a confirmed booking) and our liability will cease thereafter. We are under no obligation to provide compensation and will have no liability for consequential loss. If you prefer to accept a rescheduled date, our terms and conditions of booking still apply to the reschedule.
- 3) You may cancel up to 14 days before the course start date and receive a full refund, less a course withdrawal fee of £25 per person. This may be done by email or phone. We do not accept cancellations or rescheduling less than 14 days before the course. We do not give refunds on Gift Certificates.
- 4) If you have special needs we are more than happy to accommodate them - please contact us beforehand to arrange this.
- 5) Participants must bring their own camera or prearrange to borrow one. You must ensure your camera is in proper working condition. Please ensure your camera battery is fully charged and that you carry a spare. You will almost certainly take more photos than you expect to so do bring extra memory cards.
- 6) Extra refreshments when out on location are not included in the price although there will be refreshments included at the workshop at the beginning and end of each day – again, please let us know of any special dietary requirements in advance of the day.
- 7) During a photo tour or workshop the tutor may take individual and group shots of attendees. We may publish these photos on our websites and/or social media sites to show what our tours are like. If you wish the photo removed please contact us in writing and we will do so.
- 8) You are responsible for your own insurance and the insurance of your equipment during the tour/workshop. Any injury or accident must be claimed against your insurance. We do not accept liability for any injury or accident happening during a tour or workshop.
- 9) Payment of fees constitutes acceptance of these terms and conditions. In the case of a payment for more than one person, the person paying is responsible for informing their group of these terms and conditions and obtaining consent, before making payment.
- 10) We reserve the right to refuse any booking by making a full refund shortly after payment has been made.